

Nursery Care Volunteer Meeting

June 4, 2009

6:30 P.M.

- I. Introduction
 - a. Scripture Reading
 - b. Prayer

- II. Old Business
 - a. Registration Forms
 - i. **Reminder to keep handing these out to new parents and continue collecting for current children**
 - b. Sign-in sheets
 - i. **Reminder that sign-in sheets for Bible studies/extracurricular activities are located in the back of the nursery binder.**
 - c. Policies regarding minors in the nursery
 - i. **Reminder that all children under 18 should be accompanied by an adult; if you see anyone in the nursery who should not be there, please let me know. Thanks!**
 - d. Review for New Volunteers
 - e. Requests off for 2nd half of the year
 - i. **Please continue to notify me in advance if you will be unable to be in the nursery on your scheduled date so that I can make sure someone is available.**
 - f. Review of Evening/Weekend Events
 - i. **We had great coverage this year! Thanks to those who helped out!**
 - g. CPR/First Aid classes – Update
 - i. **Currently nothing scheduled. If you are interested in taking an infant/child CPR/First Aid class, please let me know.**
 - h. Accomplishments in the Nursery
 - i. **Installed child locks on cupboards, new outlet covers, and doorknob cover. If you have any problems with these, please let me know.**
 - ii. **Installed a coat rack for diaper bags and coats.**
 - iii. **Installed a clock—currently is not working, and I will try to get around to replacing it soon.**
 - iv. **Purchased three bins for organization: will purchase additional bins once the nursery has been cleaned out.**
 - v. **Purchased full first aid kit, which is located underneath the sink.**
 - vi. **Donated 2 baby blankets, which are located underneath the changing table.**
 - vii. **Removed wicker rocking chair, since it was broken.**
 - viii. **Purchased bulletin board materials and lesson books—the lesson book is on the counter in the nursery and is available for your use should you like to use it.**

- ix. **Looked into round table designs and spoke to Don Trout about building one for us. We decided on a kidney-shaped table; as I receive news on its progress, I will keep you updated. We are thinking about painting a rainbow or something Noah's ark related on it—if you have any other ideas, please let me know.**
 - x. **Purchased more snacks and juice exclusive for the nursery. If you have any questions or comments, please let me know.**
 - xi. **Looked into pager options: we discussed and decided that we would like to purchase a pager system beginning with four pagers. This would cost a good deal of money, so I have asked Bill Hewitt to look into finding a deal for us on these.**
 - xii. **Looked into purchasing bassinet, mini-fridge, and CD player. Requested donations. We would also like a contoured changing pad, new paint, hand vac, an adult blanket for cold days, and a dehumidifier. If you have any other suggestions, please let me know. Since our meeting, we have received the mini-fridge, the CD player, and the contoured changing pad. If you or someone you know may be willing to donate any of the additional items, we would greatly appreciate the help!**
 - xiii. **We discussed a date for separating, cleaning, and removing the old toys and doing a thorough clean of the nursery (especially the carpet!). I have scheduled a date for this: July 22 for 5:30 P.M. Food will be provided. If you are available, we could use all the help we can get!**
- i. Website
 - i. **We are now on the church website! It includes links for our registration forms, my contact information, the current schedule, upcoming dates to sign-up for, and the current nursery newsletter. We would like to include photos and links to safe sanctuaries information in the future. Is there anything else you would like to see on the website?**
 - j. E-mails
 - i. **I am collecting e-mail addresses for those who have them. This will allow us to send newsletters and other important notices through e-mail and save us from wasting postage and paper. If you have an e-mail address and would be willing to receive information through e-mail, please let me know so I can get you on the list. Thanks!**

III. New Business

- a. Sign-ups for Evening/Weekend Events
 - i. **Nothing upcoming.**
- b. Safe Sanctuaries
 - i. **If you need to update your safe sanctuaries information or if you're just not sure, please see Kris Clark as soon as possible to get that updated. If you are a new volunteer, please see Kris to get this taken care of so you can start volunteering.**

- ii. **Reviewed safe sanctuary policies.**
 - iii. **Robin Brunner may be setting up a class for safe sanctuaries in the near future. Please be on the lookout for more information.**
- c. Continue Brainstorming for Nursery
 - i. **If you have any ideas for décor, please let me know. Any additional ideas?**
- d. Additional Business
 - i. **We reviewed schedules. Please look over your schedule and let me know if you have any conflicts, so that we can get these adjusted in advance.**
 - ii. **We may start keeping a couple changes of clothes in the nursery for messes, and I am also considering a clothing exchange program. More details to come.**

IV. Closing